



Summer Position: Tlu-piich Games Volunteer Coordinator

Available for: Any person of Aboriginal Descent

Start Date: July 31, 2024

End Date: August 16, 2024

Rate of Pay: \$22.00

The Nuu-chah-nulth Tribal Council is seeking an enthusiastic and energetic person of aboriginal descent to serve as the 2024 Tlu-piich Games Volunteer Coordinator. This position involves overseeing the recruiting, training, and scheduling a team of volunteers for the 2024 Games event. If you are personable, confident, assertive, and have some coordination experience or have volunteered for a sports event before, please apply!

Games Coordinator Key Responsibilities and duties:

- Develop and implement a Volunteer Plan prior to the Tlu-piich Games
- Actively promote volunteer recruitment for the Tlu-piich Games at various events and through social media
- Maintain an update database of volunteers
- Coordinate and supervise the team of volunteers during the set-up, games activity, and takedown after games
- Prepare a written report with recommendations to the Tlu-piich Games Coordinator

Preferred Qualifications:

- High school diploma or BC Adult Education Diploma with related work or volunteer experience
- Understanding and knowledge of the Tlu-piich Games would be an asset
- Must be computer literate and able to communicate effectively, verbally, and with texting
- Must be highly motivated, flexible, patient, and personable
- Must be able and willing to lead and work in a team setting
- Experience in the field of sports and recreation would be considered an asset
- Must be punctual, willing to work shift, weekends and long hours
- Must be physical fit as the job will require heavy lifting
- Possession of a class 5 driver's license and reliable transportation

Apply by **12:00 pm, July 31, 2024** by sending your cover letter, resume and include three references to: Human Resource Manager, by: Fax: (250) 724-1907 or email: apply@nuuchahnulth.org or drop your application off at the main NTC office located at 5001 Mission Road.



(We regret that we will only respond to those applicants chosen for an interview. We thank all applicants for the interest. Pursuant to Section 16(1) of the Canadian Human Rights Act, preference will be given to aboriginal candidates who have a working knowledge of Nuu-chah-nulth culture, language, and community family events).

Nuu-chah-nulth Tribal Council