



TUTOR PAYMENT REQUEST FORM

Funds for tutoring may be made available to the student within the guidelines of the Nuu-chah-nulth Tribal Council Post-Secondary Funding Policy. In order for the NTC to determine eligibility for such support, the student must provide a copy of this Tutor Support Form to the NTC which includes tutoring details and has been signed by the student's instructor for the current term.

In order for the student to receive payment for tutoring services, this form must be submitted complete.

Student Name: (please print)	Student ID#:
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Instructor Information: This certifies that the student named above is enrolled in my class and has been attending regularly. I believe this student would benefit from the services of a tutor.
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Course Name:	Course Section:
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Detail of subject area needing tutorial assistance:

Instructor's Name: (please print)	Instructor's Signature:
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Instructor E-mail:	Date Signed:
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Tutor Information: By signing this, the tutor certifies that the student named above has received tutoring services for the above mentioned course.

Tutor Name: (please print)	Tutor E-mail:
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# Hours Provided:	Rate per hour:	Total Cost:
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Tutor Signature:	Date Signed:
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Note: Tutoring support service payments will be made directly to the student. Please allow a minimum of two weeks for a direct deposit payment processing.

For office use only:			
Date Received:	Coding:	Amount:	Approval:

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